



DISCIPLINE REFERRAL CONTACTS 2019-2020



SCHOOL	EMAIL	PHONE	CELL
Climax-Scotts High School			
Brent Cole	bcole@cssschools.net	746-2301	
Kevin Langs	klangs@cssschools.net	746-2300	
Comstock High School			
Kevin Hamilton	hamiltonk@comstockps.org	250-8700	
Comstock Compass High School			
Jay Birchmeier	birchmeierj@comstockps.org	250-8932	
Galesburg-Augusta High School			
Christie Robinson	christie.robinson@garams.org	484-2010 #2012	
Gull Lake Gateway Academy			
Lynette Walker	lwalker@gulllakecs.org	269-548-3425	
Gull Lake High School			
Kris Simms	ksimms@gulllakecs.org	269-548-3506	
Hackett Catholic Prep			
Brian Kosmerick	bkosmerick@hackettcp.org	381-2646, #103	
David Kubel	dkubel@hackettcp.org	381-2646	
Heritage Christian Academy			
Randal Hadley	rhadley@hcaeagles.org	372-1400	
Melanie Simpson	msimpson@hcaeagles.org	372-1400	
Kalamazoo Christian High School			
Dirk Walhout	dwalhout@kcsa.org	381-2250	
Patty Landstra	plandstra@kcsa.org	381-2250	
Kalamazoo Public Schools			
Loy Norrix High School			
Kim Kirshman	kirshmankm@kalamazoopublicschools.net	337-0200 #2225	
Brandon Lukes	lukesbt@kalamazoopublicschools.net	337-0200	
Kalamazoo Central High School			
Ajajian Gardner (Grades 10-12)	gardnerad@kalamazoopublicschools.net	598-9701	
Kalamazoo – Phoenix High School			
Mark Hill	hillma@kalamazoopublicschools.net	337-0760	
Parchment High School			
Sonja LeRoy	sleroy@parchment.k12.mi.us	488-1106	
Parchment – Barclay Hills			
Lindsay Newton	lnewton@parchment.k12.mi.us	488-1475	
Portage Public Schools			
Portage Alternative			
Clint Wagner	Cwagner1@portageps.org	323-6721	
Portage Northern High School			
Kelly Hinga (Grades 10 & 12)	Matthew Hawkins khinga@portageps.org	323-5458	
Nate Ledlow (Grades 9-11)	nledlow@portageps.org	323-5457	
Portage Central High School			
Jason Frink (Last Name A-K)	jfrink@portageps.org	323-5257	
Kim Lummis (Last Name L-Z)	klummis@portageps.org	323-5258	
Schoolcraft High School			
Ric Seager	seagerr@schoolcraftcs.org	488-7360	
Vicksburg High School			
Adam Brush	mhawkins@vicksburgschools.org	321-1161	
Vicksburg Pathways High School			
Rick Place	rplace@vicksburgschools.org	321-1024	

General Directions:

Fax a written summary of the incident to the assigned discipline referral contact person, following up with a phone call. Be sure to include on any forms or incident reports the following information:

1. Write "EFE Off-site class" on the form or incident report and list the name of your program.
2. The date(s) and time(s) of the incident.
3. A phone number where you can be reached for further information and follow-up.
4. A description of the incident or behavior including names of all students involved. If more than one student is involved and they attend different high schools, include the names of the high schools they attend.
5. Any corrective action you have taken.
6. If you have suggested corrective action that you want the school to consider (especially if the behavior impacted rules and regulations particular to your site or business), include this in your incident report. Corrective action will follow home district guidelines.
7. Your signature.

In emergency situations, or if police were contacted, call the school immediately and report the emergency. If you get voice mail, call the building directly. Forward copies of all police reports to the school.